

NEW JERSEY DEPARTMENT OF TRANSPORTATION
Statewide Job Vacancy Posting

POSTING #: HR-4926

TITLE: Computer Operator
Assistant

ISSUE DATE: 9/4/2015

CLOSING DATE: 9/26/2015

TITLE CODE: 53301

LOCATION: L02, Ewing

WORKWEEK: 35 HOURS

SALARY RANGE: A11

UNIT: Information Technology -
Customer Service

SALARY: \$33,170.29-\$46,290.85

POSITIONS: One (1)

DESCRIPTION:

Under close supervision in an information processing production unit, receives advanced technical on-the-job training in the operation of a large-scale multiprogrammed computer and its peripheral devices; directly assigned; does related work as required.

EDUCATION:

Successful completion of a one (1) year technological training program in the operation of electronic computers or one (1) year of experience in the operation of data processing related equipment, e.g. data entry, microfiche, electronic accounting machine operations.

EXPERIENCE:

See Above

OPEN TO THE FOLLOWING:

Any individual who meets the requirements listed above.

Any appointments made from postings which involve movement between divisions, may result in a forfeiture of rights to any promotional list in the former unit.

Residency: All persons newly hired on or after September 1, 2011 have one year from the date of employment to establish, and then maintain principal residence in the State of New Jersey subject to the provisions of N.J.S.A. 52:14-7 (L.2011, Chapter 70), also known as the "New Jersey First Act" .

**INCLUDE A LETTER OF INTEREST (INCLUDING JOB
VACANCY POSTING NUMBER) AND CURRENT RESUME.**

**PLEASE INCLUDE A DAYTIME PHONE NUMBER.
INTERVIEWS WILL BE GRANTED ON THE BASIS OF THE
RESUME.**

Forward Resumes To:

Lisa Kaye, Personnel Coordinator
Department of Transportation
1035 Parkway Avenue, F&A Bldg. 2nd Floor
Trenton, NJ 08625

NEW JERSEY DEPARTMENT OF TRANSPORTATION
IS AN EQUAL OPPORTUNITY EMPLOYER